

## ORDINANCE NO. 1523

**AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF DAVID CITY, NEBRASKA, AMENDING THE DAVID CITY MUNICIPAL CODE TO ADOPT AND CODIFY A POLICY REQUIRING TWO SIGNATURES ON ALL CHECKS OR PAYMENTS IT ISSUES OR PURCHASES IT MAKES OVER A CERTAIN VALUE; REPEALING ALL CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Mayor and City Council of the City of David City, Nebraska, a municipal corporation and city of the second class (the “City”) desires to adopt a policy requiring two signatures on all checks it issues and payments or purchases over one hundred and 00/100 dollars (\$100.00) the City makes; and

**WHEREAS**, Section 17-505 of the Nebraska Revised Statutes authorizes City to adopt and amend the Municipal Code (the “Code”); and

**WHEREAS**, City finds it in the best interest of City and its residents to amend the Code to require two signatures on all checks or payments the City issues or makes.

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DAVID CITY, NEBRASKA**, as follows:

**1. Amendment to Code.** City amends the Code by adding the following as a new Section 629 of Article 1 of the Code:

**SECTION 1-629: EXECUTION OF CHECKS AND PAYMENTS; APPROVAL OF PURCHASES.**

At least two (2) individuals shall sign all checks issued or payments rendered on behalf of the City of David City, Nebraska, in an amount over One-Hundred and 00/100 Dollars (\$100.00). At least two (2) individuals shall also provide written approval for any purchases the City of David City, Nebraska, makes over One-Hundred and 00/100 Dollars (\$100.00).

At least one (1) signatory shall be either the Mayor, Council President, or the director, head, or appointed leader of the department that is issuing the check, rendering the payment, or making the purchase. The other signatory shall be an employee of the City of David City, Nebraska, or an agent with the lawful power and authority to execute such check, render such payment, or make such purchase.

This Section 1-629 shall not empower any person to appropriate, issue, or draw any order or warrant in violation of Section 1-609 of the David City Municipal Code. Any person signing a check or issuing a payment pursuant to this Section 1-629 must have separate authority under another section of the David City Municipal Code or other applicable law to execute such check or render such payment on behalf of the City of David City, Nebraska, and said person shall not derive such authority by virtue of this Section 1-629.

Any purchase that requires approval of the Mayor and City Council of the City of David City, Nebraska, via resolution or ordinance, shall be exempt from this Section 1-629.

**2. Conflicting Ordinances.** City repeals all other ordinances and portions of ordinances passed and approved prior to the passage, approval, and publication of this Ordinance and in conflict herewith to the extent of the conflict thereof.

**3. Further Necessary Action.** City authorizes the Mayor and Deputy City Clerk to take such other action and execute such other documents as may be reasonably necessary to effectuate the purposes herein.

**4. Effective Date.** This Ordinance shall be effective from and after passage, approval, and publication in pamphlet form.

PASSED AND APPROVED THIS 10th day of December, 2025.

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Jessica Miller, Mayor

ATTEST

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Lori Matchett, Deputy City Clerk